

**Minutes of Regular Meeting of the Board of Trustees
Basil Joint Fire District
March 15th, 2012**

1. **Clerk Call to order**--Meeting was called to order by Billy Phillips with the pledge to the flag at 7:00 p.m.
2. **Roll Call**-The Clerk called the roll. Present were Billy Phillips, Rick Miller, Fred Reedy, Ivan Ety, Chief Rob Cooley, Assistant Chief Farmer and Clerk Stephan Monroe. Judy Landis was absent.
3. **Approve minutes**-Motion by Mr. Reedy, second by Mr. Miller to approve the February 16th minutes as presented. Motion carried with 4 yes votes.
4. **Visitors present**: Sign in sheet for visitors.
5. **Acknowledge Mimi Keller retirement**- Mr. Phillips, Mr. Reedy, and Chief Cooley spoke to the group thanking Ms. Keller for her contributions to the department. The Board then took a short recess (Motion by Reedy, second by Miller) for refreshments served in the bay area. Return to session (Motion by Ety, second by Miller) after approximately 20 minutes.
6. **Finance Review**-
 - 6.1. **Report Review**; The Clerk reviewed with the Board the financial report. (reports attached)
 - 6.1.1. **Purchase orders**- Purchase orders to be close: 10133, 10134 & 20056.
 - 6.1.1.1.Motion by Mr. Reedy, second by Mr. Ety to approve a new purchase order for \$2500 for emergency repairs vehicles. Motion carried by unanimous vote.
 - 6.1.2. No other action by the Board was needed.
 - 6.2. **Bank reconciliation**-The February bank reconciliation statement was available for review and signed by the Board members present.
7. **Purchase Requests**
 - 7.1. **Requisitions**- Chief Cooley requested approval of two purchase requests. (attached)
 - 7.1.1. \$215 for Legislative Conference – Chief (acct 10A15A)
 - 7.1.2. \$1590 for DM Distribution for Light and Switch box and wiring (Code 3)
 - 7.1.3. Motion to approve both purchases by Mr. Reedy, second by Mr. Miller. Motion carried by unanimous vote.
 - 7.2. **Emergency Repairs**-None this month.
8. **Bills for approval** –Clerk Monroe presented pending warrants 42165 thru 42183 for approval. Motion to approve all as presented by Mr. Miller, seconded by Mr. Ety Motion passed by 4-0 vote.
9. **Old Business**

